



Peace Point-Myanmar (PPM)

Vacancy Announcement

Job title : Research Coordinator
Job type : Full time
Location : Yangon
Salary : Competitive
Start date : As soon as possible

Background

Peace Point-Myanmar is a nonprofit organization with a vision to build a tolerance, peaceful, equal, and democratic society where all people can live together harmoniously and peacefully. Our primary mission is to promote democratic values, human rights, civic engagement, and peace through civic education, inter-faith dialogue, human rights training, campaign initiatives, research and advocacy. We are well known for providing a platform and safe space for youth and bringing diverse groups together to promote tolerance, peace, trust and mutual understanding among Myanmar's different ethnicities.

Job Summary

We are looking for an experience full-time team member to fill the position of Research Coordinator. In order for you to be selected as a candidate, He/She must be locally knowledgeable in particular in qualitative research and monitoring hate speech, motivated and well-organized. A pleasing personality with strong communication skills is also highly valued.

Position responsibilities

- To identify misinformation, disinformation and hate speech on social media.
- To collect, monitor, and document hate speech and disinformation and other related issues may be determined by the organization.
- To compile research findings into high quality research products.

No. 93, 2nd floor, 123 Street, (upper block), Mingalar Taung Nyunt Tsp, Yangon.
Ph – 09895164627, 09262328772



Peace Point-Myanmar (PPM)

- Combining all findings from interviews and prepare a research report in collaboration with other staff members.
- Interviewing and meeting with stakeholders for research report.
- Responsible for producing monthly newsletters report of research findings.
- Need to lead in writing Hate speech monitoring research report in collaboration with other staff members in every six months.
- Collecting, creating, maintaining, and entering information into databases.
- Document all the records of the assigned project.
- Prepare for and attend relevant meeting.
- Assist project manager in lunching, implementation of the project activity.
- Working closely with other staff members.
- Managing filing system, documents and recording information as needed.
- Supporting the deliberation of trainings, and other events in projects areas as required.
- Help for general office operation related responsibilities.
- Undertakes other duties as required.

Position requirements:

- Must possess a Bachelor degree at least.
- Have background knowledge in Myanmar Politics and Qualitative research.
- Preference will be given to candidates having qualitative research experience or being more interested in researching hate speech.
- At least one-year working experience in research field.
- Warm personality with strong communication skills
- Have excellent Fluency in English and good Computer skills (word, excel, and email etc.)
- Good interpersonal, planning, problem solving, decision making and organizational skills.
- Commitment to PPM's vision, missions, values and in the working field.

How to apply

Please send your resume and cover letter in English language to peacepoint.vgn@gmail.com

Remark: Only shortlist candidates will be contacted for interview.

**No. 93, 2nd floor, 123 Street, (upper block), Mingalar Taung Nyunt Tsp, Yangon.
Ph – 09895164627, 09262328772**